

Return and Exchange Form

Please type in the appropriate information below, then print this form.
(Or you may print the form and complete it by hand.)

Have Any Questions?
Please call us at 800-221-4221.

Step 1 Original Order # (If available): _____ **Estimated Order Date:** _____

Originally Purchased by: Address Change

Name: _____

Address: _____

 (City) (State) (Zip)

Phone: (____) _____ (____) _____
 (Daytime) (Evening)

Email Address: _____

Send Refund or Exchange to: (If different from left)

Name: _____

Address: _____

 (City) (State) (Zip)

Phone: (____) _____ (____) _____
 (Daytime) (Evening)

Email Address: _____

Please select one of the following options:

- Exchange for another item(s).
- Send me an L.L.Bean Gift Card for the amount of the refund.
- Reimburse my original method of payment. (Gift recipients who select this option will receive a merchandise only gift card.)

Step 2—Returns In the form below please indicate the item(s) you are returning, including a reason code.

| Reason Code | Item # | Color | Size | Quantity | Item Name | Price | Total |
|-------------|----------|-------|------|----------|-------------------|-------|-------|
| 23 | KK123456 | Navy | 8 | 1 | Example Item Only | 59.00 | 59.00 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Reason Codes

| | | | |
|---------------------------|-----------------------|-----------------------|-----------------------|
| 01 Unsatisfactory | 33 Did not like color | 23 Ordered wrong size | 51 Shipping damage |
| 02 Defective construction | 21 Too small | 25 Too short | 52 Wrong item shipped |
| 31 Did not like styling | 22 Too large | 36 Too long | |

Step 3—Exchanges For the fastest service, call Customer Service at 800-441-5713 to request a QuickExchange or place a new order online or by phone. We'll ship your new item right away. Note: If you use our QuickExchange option, you do not need to fill out Step 3.

| Item | Style | Color Choice | | Size | Sleeve Length & Inseam | Item Name | Monogramming | | Qty. | Price | Total |
|----------|-------|--------------|-------|------|------------------------|-------------------|--------------|-------|------|-------|-------|
| | | 1st | 2nd | | | | Characters | Style | | | |
| LH123456 | Plain | Tan | Olive | 8 | 28 | Example Item Only | Amanda | Block | 1 | 49.95 | 49.95 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
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Step 4

Method of Payment:

If the total of your exchange or new order exceeds the value of your return, please provide a method of payment. (Select one)

- Credit Card
- Check or Money Order enclosed
- Gift Card, Gift Certificate or L.L.Bean Visa coupon dollars.
Enter # below (for Gift Cards, please include PIN).

Number: _____ PIN _____

Credit Card Information:

- L.L.Bean® Visa®
- VISA
- MasterCard®
- American Express
- JCB Card™
- Discover®/Novus® Cards

Card Number: _____ Exp. Date: / / T B Y D

Signature: _____